BOARD REPAIR FORM

AOF INDUSTRIES LLC

BOARD FACILITY SHIPPING ADDRESS: 5335 West Oak St Palestine, TX 75801
BOARD FACILITY PHONE NUMBER: 903-480-0810

Customer Name: _____

Board Location: _____

Job #/ PO #: _____

Point of Contact Name: _____

Point of Contact Number: _____

<u>Return Address for Repaired Board:</u>

_____

_____

_____

<u>Board Information</u>

Board Name: _____

Board Model: _____

Board Serial #: _____

IF BOARD IS UNREPAIRABLE DO YOU WANT IT RETURNED?   YES ☐   NO ☐

Please provide a brief description of issue with the board:

Power In:	☐	Discrete Inputs:	☐
Power Out:	☐	Discrete Outputs:	☐
Communications:	☐	Pulse Input:	☐
Analog Input:	☐	RTD:	☐
Analog Output:	☐	**EMERGENCY REPAIR:**	☐

Other issues: _____

The more information you provide us, the faster and cheaper we will be able to repair your unit.

Signature: _____   Date: _____

PLEASE PRINT FORM AND INCLUDE IT WITH YOUR BOARD IN THE PACKAGE!

Our Pricing Information: Bench Fee + Hourly + Parts We charge $50.00 to bench a PCB. Let me explain what that means.
When we put a PCB on the bench, we troubleshoot the PCB with an oscilloscope or other methods to determine if the board can be repaired as sometimes due to obsolete parts, corrosion, or custom applications the board cannot be repaired which happens more and more as the board ages.
Hourly Rate: $85.00 an hour and in most cases, it only takes 1 - 1.5 hours to repair most boards. Certain boards may require extended time, but will take into account the cost of repairs vs a new board. We do not charge while the parts are on order, only when physical working on the board.

IT DOES TAKE TIME TO TROUBLESHOOT!   IF THE PART TO BE REPAIRED IS OBSOLETE, WE WILL TRY AND FIND IT

Our Shipping Policy: The customer is responsible for shipping both to and from AOF Industries, LLC. You select the carrier and method you prefer. USPS, UPS, and FedEX are the most common carriers that we have found to be reliable. Your account number can be used for return shipping if requested.